University of Tennessee, Knoxville
Police Department

Position Announcement

Position Title: Community Service Officer I
Salary: Pay Grade 30

Position Qualifications:

- High school diploma or equivalent
- Valid TN driver’s license
- Pass background investigations
- Must be 18 years or older

Position Description:

Community Service Officer

- Provide a uniformed security presence on Campus
- Patrol campus premises to deter criminal activity and enhance the safety of students, staff, and faculty
- Monitor facilities in assigned area
- Write reports of irregularities such as equipment or property damage
- Request police or other emergency services in situations such as fire, disturbances, or medical emergencies
- Escort or drive motor vehicle to patrol assigned area and/or transporting individuals
- Maintain professional demeanor during stressful situations
- Adhere to department and university policies
- May be required to work any shift, on days off, weekends, and holidays (All UT Police Staff work UT home football games regardless of the person’s schedule)
- May work in inclement weather or extreme weather conditions
- May be confined to a service vehicle for an entire shift
- May be required to provide vehicle boosts and car unlocks
- Will be C.P.R. trained by department

Process:
Complete or update an online application via http://humanresources.tennessee.edu/recruitment/. An interview will be conducted for this position.